

# FEES REGULATING AUTHORITY - 2018-19, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA

## Online Fee Approval Proposal for Academic Year 2018-19

To,  
**The Hon'ble Chairman,**  
 Fees Regulating Authority,  
 Maharashtra State,  
 Mumbai - 400 051

<b>Name of the College /Institute</b>	MB6212, MCA6212 - KIT's Institute of Management Education & Research, Kolhapur
<b>Address</b>	200 B, Gokul shirgaon, Tal: Karveer, Dist: Kolhapur

### Check-list for online fee approval proposal receipt for academic year 2018-19

**The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD/Courier will not be accepted on any count.**

Sr No	Particulars	Status	Page No	For office use
1	Scanned copy of Affidavit	Yes		
2	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i)Receipt & Payment Account, (ii)Income & Expenditure Account and (iii)Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the last Financial Year duly signed by Chartered Accountant and counter signed by person duly authorised in terms of section 2 (l) of the Act. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B. i.e. for 2016-17	Yes		
3	Copy of last year's fees structures finalised by Shikshan Shulka Samiti i.e. for 2016-17	Yes		
4	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire last Financial Year along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.) i.e. for 2016-17	Yes		
5	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/ Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of respective authorities. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee approval proposal on its website and Notice Board for a period of one year.	Yes		
6	Certificate of approval of admitted students from Pravesh Niyantran Samiti for the last Academic Year i.e. for 2016-17	Yes		
7	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyantran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
8	Certificate that no other fees/ charges have been collected from students/ parents other than those authorised by Shikshan Shulka Samiti.	Yes		
9	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - H&T - AICTE/ DTE/ COA / PCI Government and University.	Yes		
10	Accreditation Certificate if any	Yes		
11	Fees collected for the last Academic year from students admitted in 15 percent NRI Quota in prescribed format.(If any) i.e. for 2016-17	Yes		
12	Copies of Service Contracts, if any entered into (such as for security etc.). The copy of TDS & PF Challan.	Yes		
13	Income earned by the college during last academic year other than fees i.e. for 2016-17	Yes		
14	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	Yes		
15	Certified audited copy for Annual financial report of Trust/ Society for last year i.e. for 2016-17	Yes		
16	Certified attested copies of income tax return by the trust for last three assessment years	Yes		
17	Copy of G.R. granting permission to start the college	Yes		
18	Subject wise detailed statement of approved teaching staff with letter of Approval from Authority	Yes		
19	Certified audited details of cost of equipments with date of purchase & cost of annual maintenance	Yes		
20	Detailed list of infrastructure. Also indicate the bases adopted for the appointment of the common infrastructure.	Yes		
21	Detailed calculations for the current year for expenses per student for UG course i.e. for 2018-19	Yes		
22	Detailed calculations for the current year for expenses per student for PG course i.e. for 2018-19	Yes		
23	Proposed budget of current financial year	Yes		

Calculation of Depreciation on other assets for AY 2018-19 - For Regular Shift															
Sr. No	Item	Rate of Depreciation (A)	Opening WDV as on 01 Apr (B)	Additions upto 30 Sept(C)	Additions From 01 Oct(C)	Less Deductions(D)	Net Value (B+C-D)=E	Depreciation (F) F=(B+C1)xA + C2 x (A/2) - D x A	(Closing WDV)G=E-F	MBA	MCA	Non FRA Courses	Hostel	Hospital	Trust
1	Computer	25	832120	0	0	0	832120	208030	624090	0	208030	0	0	0	0
2	Books	25	414577	0	251345	0	665922	135062	530860	82933	52129	0	0	0	0
3	FURNITURE	15	2204885	21432	21656	0	2247973	335572	1912401	206053	129519	0	0	0	0
4	MACHINERY	15	143396	0	2195	0	145591	21674	123917	13309	8365	0	0	0	0
<b>Important Note</b> : A) Basis of computation of depreciation should be Written Down Value (WDV) method. B) Calculation of depreciation shall be as per applicable income tax rules.															
Date	Signature and Seal of the certifying Chartered Accountant and Auditors								Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.						

**FORM-A****Proforma for common information of organization promotion various colleges / institutes for the year 2018-19 (Information of the Trust)**

Name of the Trust/Society	KOLHAPUR INSTITUTE OF TECHNOLOGY, KOLHAPUR
Address (With Pin Code)	r.s.no.199/b/1-3, GOKUL SHIRGOAN, TALUKA KARVEER, DIST. KOLHAPUR 416234
District - Taluka	Kolhapur-Karvir
Telephone No. with STD Code	+91 7769001199,9168781199
Fax No. with STD Code	0231 2638881
E-mail ID	info@kitcoek.in
Website	www.kitcoek.in
Registration No. and date of Trust	E 1002 Kolhapur--08/11/1982
Year of Establishment of the trust	1982
PAN No - TAN No	AAATK4818J--klpk01305d, klp01498a

**Trustee Details**

Sr.No.	Name of Trustees	Designation	Profession of Trustee
1	MR.SACHIN MENON	CHAIRMAN	INDUSTRIALIST
2	MR.BHARAT D.PATIL	VICE CHAIRMAN	INDUSTRIALIST
3	MR.SAJID M.HUDLI	SECRETARY	INDUSTRIALIST
4	MR.DEEPAK L. CHOUGALE	TRUSTEE DIRECTOR	INDUSTRIALIST
5	MR.SUNIL S. KULKARNI	TRUSTEE	INDUSTRIALIST
6	MRS.SHILPAJA P.KANGUTKAR	TRUSTEE	ARCHITECT
7	MR.DILIP C. JOSHI	TRUSTEE	DESIGN CONSULTANT
8	COL.(RETD.)PRATAPSIKH A.RAORANE	TRUSTEE	(RETD.) COL

**Names of all the educational institution established/ funded/ operated by the Trust/ Society**

Sr.No.	Name of College , School or Activity (e.g Hospital , Industry , Oldage Home etc)	Address	Code No.	Establish Year	Courses Run
1	KIT'S INSTITUTE OF MANAGEMENT EDUCATION & RESEARCH.,	200 B GOKUL SHIRGAON, TAL:KARVEER, DIST. KOLHAPUR, 416234	MB6212, MC6212	1994	POST GRADUATE COURSES: 1) M.B.A. 2) M.C.A.
2	KIT'S COLLEGE OF ENGINEERING (AUTONOMOUS), KOLHAPUR	199 B GOKUL SHIRGAON, TAL:KARVEER, DIST. KOLHAPUR, 416234	EN 6267	1983	UNDER GRADUATE: 1) ELECTRONICS ENGINEERING 2) PRODUCTION ENGINEERING 3) CIVIL ENGINEERING 4) ENVIRONMENTAL ENGINEERING 5) COMPUTER SCIENCE & ENGINEERING 6) INFORMATION TECHNOLOGY 7) MECHANICAL ENGINEERING 8) BIOTECHNOLOGY ENGINEERING 9) ELECTRONICS & TELECOMMUNICATION ENGINEERING POST GRADUATE COURSE: 1) ELECTRONICS & TELECOMMUNICATION 2) MECHANICAL (PRODUCTION) ENGINEERING 3) CAS-CAM ENGINEERING 4) BIO-CHEMICAL ENGINEERING & BIOTECHNOLOGY 5) ENVIRONMENTAL ENGINEERING 6) COMPUTER SCIENCE & ENGINEERING 7) INDUSTRIAL ENGINEERING POST GRADUATE COURSE : 1)

**Name of the Courses**

Sr.No	Stream	Course	Duration	SI 2016-17	SI 2015-16	SI 2014-15	SI 2013-14	SI 2012-13
1	MCA	MASTER IN COMPUTER APPLICATION	3	60	60	60	0	0
2	MBA	M. B. A.	2	120	120	0	0	0

Form A1						
8.	Annual financial report of Trust/ Society for last 2 years					
9.	<b>Details of Land</b>					
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession	
		As Per Norms	Available			
College / Institute						
<b>Land</b>						
1	Free Hold					
a	Govt.	0	0	0	0	
b	Others	40485	110515	37	0	
	<b>Total</b>	<b>40485</b>	<b>110515</b>	<b>37</b>	<b>0</b>	
2	Lease Hold					
a	Govt.	0	0	0	0	
b	Others	0	0	0	0	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Note : Please give details for each college / Institute separately.						
Wether Income Tax return filed every year by the trust				Y		
Status of the Building:						
	<b>If Rented</b>		<b>College / Institute</b>		<b>Other</b>	<b>Total</b>
a)	Built up Area (in Sq. Mtr.)		0		0	0
	Annual Rent (Amt. in Rs.)		0		0	0
	<b>If Owned</b>		<b>College / Institute</b>		<b>Other</b>	<b>Total</b>
b)	Built up Area (in Sq. Mtr.)		4072		0	4072
	Cost(Amt. in Rs.)		250		0	250
<b>Built up Area required Available as per AICTE/PCI/COA</b>						
	<b>If Rented</b>		<b>College / Institute</b>		<b>Other</b>	<b>Total</b>
a)	Built up Area (in Sq. Mtr.)		0		0	0
	<b>If Owned</b>		<b>College / Institute</b>		<b>Other</b>	<b>Total</b>
b)	Built up Area (in Sq. Mtr.)		3700		0	3700
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies			If yes, Amount Received for the Financial Year - 0		
Date						
Place						
<b>Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.</b>						

**FORM B Proforma for information of Institutes**

Courses Information																		
Sr No	Stream	Course	D	SI 2016-17			SI 2015-16			SI 2014-15			SI 2013-14			SI 2012-13		
				SI	LE	OR	SI	LE	OR	SI	LE	OR	SI	LE	OR	SI	LE	OR
1	MBA	M. B. A.	2	120	0	89	120	0	86	0	0	0	0	0	0	0	0	
2	MCA	MASTER IN COMPUTER APPLICATION	3	60	0	30	60	0	47	60	0	33	0	0	0	0	0	
Total				180	0	119	180	0	133	60	0	33	0	0	0	0	0	

Institute Information	
Address	200 B, Gokul shirgaon, Tal: Karveer, Dist: Kolhapur
PIN Code	416234
Year of Establishment	1994
District - Taluka	Kolhapur-Karvir
Telephone No. (With STD code)	231-2639176
Fax No. (With STD code)	231-2638881
E-Mail ID	director@kitimer.com
Web Site	www.kitimer.com
Whether Land or Building provided by the government or any other public body	No.
Land Type	Owned
College Location	Within 15 kms periphery of Municipal Corporations other than mentioned above
Whether Aadhar based Biometric Attendance Available for all Staff (Teaching and Non Teaching)	No.
NAAC Accreditation (Accreditation must be valid as on date)	Yes with A / A+ / A++ grade.
Whether college is autonomous	No
College NIRF Ranking within top 500 if any	No
Ph.D Holders percentage of Total Teaching Staff	17 %
Total number of research publications in International journals & patents filed by the college	7
Placement of students	51
Name of the Director / Principal of the Institution	DR.SUJAY MADHUKAR KHADILKAR
Person duly authorised in terms of section 2 (1) of the Act	DR.SUJAY MADHUKAR KHADILKAR Designation: INCHARGE DIRECTOR Mobile No: 9028817111
Sanctioned Intake capacity as per AICTE/PCI/COA/ University	180

**Bank Details of Institute/College**

Sr.No	Bank Name	Account No	Branch Name				
1	PUNJAB AND MAHARASHTRA CO-OPERATIVE BANK LTD	211100100000268	KIT COLLEGE BRANCH				
Form B2			I Year	II Year	III Year	IV Year	V Year
(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)			123	126	33	0	0
(B) Total No PIO / Foreign National Students for the Course			0	0	0	0	0
Year of recognition by respective council			MBA- 1994, MCA -2008				
Name of the University/Board/Affiliated Body to which this course is affiliated			Shivaji University				
Whether Permitted by State Govt.			Yes				
Hostel Facility Status			Yes Boys- 300 Girls- 100 Total Capacity- 400				
Total No. of laboratories in the Department			5				
Total cost of Equipment in the Department (Rs. in Lakhs)			78 Rs. In Lakhs				
Total Cost of equipment in the Department including software(Rs. in Lakhs) in Working Condition			A) UG		N.A. Rs. In Lakhs		
Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition			B) PG		78 Rs. In Lakhs		

Whether Library facility is available (Departmental) Excluding Central Library if yes give details	<b>No.of Titles</b>	78				
	No. of Books available	166				
	No. of Journals subscribed In current year	0				
B) Carpet Area in Use for Library (in Sq. Mtr.)	20					
c) Facilities in Department - Library	<b>1.</b>	2 BOOKS FOR EACH FACULTY				
	<b>2.</b>	N.A.				
	<b>3.</b>	N.A.				
	<b>4.</b>	N.A.				
No. of Staff						
<b>Teaching Staff</b>	<b>As per Council norms</b>	<b>Posts filed in</b>			<b>Total Filled in Posts</b>	<b>Vacant Posts</b>
		<b>Regular</b>	<b>Adhoc</b>	<b>Contract</b>		
a) Professors	3	1	0	0	1	2
b) Assistant Professors / HOD	7	2	0	0	2	5
c) Lecturers	18	8	18	2	28	
<b>Form B4</b>						
Student - Teacher Ratio	Total Number of Teachers	<b>Sanctioned Intake :420</b>		<b>Student on Roll : 285</b>		
a) With approved staff	28	Student - Teacher Ratio = 15:1		Student - Teacher Ratio = 10:1		
b) With (approved adhoc + contract) staff	31	Student - Teacher Ratio = 14:1		Student - Teacher Ratio = 9:1		
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Technical	0	2	0	0	2	
b) Non- Technical	0	6	0	0	6	
c) Class- IV	0	4	0	0	4	
	<b>Total</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>
<b>Ratio of Non - Teaching - Teaching Staff</b>	01:2.5					
<b>Form B5</b>						
<b>15</b>	Salary given to the staff (Whether it is as per 5th /6th Pay commission / any other norms)	Y				
<b>16</b>	Whether Building os owned / <b>Rental by college/</b> Institute:					O
	b) if owned built-up area in 4072 Sq.Mtr.			College / Institute	Others	Total
		Capital investment (Amount Rs. in Lakhs)	138.35	0	138.35	
	b) If Rental Built-up area in Sq.Mtr.			College / Institute	Other	Total
Annual Expenditure (Amount Rs. in Lakhs)		5.00	0	5		
<b>17</b>	Mention relation of the landlord with the College / Institute if Any	NA				
<b>Projected Addition</b>		<b>College / Institute / Hostel</b>				
<b>Particulars</b>	<b>2018-19 (Rs. in Lakhs)</b>	<b>2018-19 (Rs. in Lakhs)</b>	<b>2019-20 (Rs. in Lakhs)</b>			
a. Land(area )	0	0	0			
b. Building (Built-up area in Sq. Mtr.)	100	125	150			
c. Lab / Work shop	25	30	35			
d. Laboratory equipments	0	0	0			
e. Books	10	15	20			
f. Furniture & dead stock	15	10	5			
g. Vehicals	0	0	0			
h. Others	5	5	5			
<b>Total</b>	<b>155</b>	<b>185</b>	<b>215</b>			
<b>Form B9</b>						
<b>Fees collected during last year per student for UG course</b>						
Year	No of Students		fees collected(Rs.)			
<b>2016-17</b>						
1 <sup>st</sup> Year						
2 <sup>nd</sup> Year						
3 <sup>rd</sup> Year						
4 <sup>th</sup> Year						

5 <sup>th</sup> Year									
Fees collected during last year per student for PG course									
Year			No of Students			fees collected(Rs.)			
2016-17									
1 <sup>st</sup> Year			MBA 1 =89, MCA 1=30			MBA=65000, MCA=57500			
2 <sup>nd</sup> Year			MBA II =86 & MCA II=			MBA II=69660, MCA II			
Fees collected (2016-17) per student for UG/PG course			UG Course -						
			PG Course - 64500						
No of Students of 1st year			Average fees collected per student(Amount in Rs.)			Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)			MBA=65000, MCA=57500						
b) PIO + Foreign National			00			00			
Form B10									
(A)			Administrative Staff in the Institute / College						
Name of the Principal / Director			DR.SUJAY MADHUKAR KHADILKAR						
Regular incharge			Incharge						
Pay Scale			37400-67000 G.P. 10000						
Faculty Details (Teaching and Administrator)									
Sr No	Name	Appoint Type	Appoint Date	Joining Date	Streams Teach	Faculty Type	Pay Scale	Grade Pay	
1	JAMBHALE RANJEET KISANRAO	Regular	01/11/2002	01/11/2002	MCA	Administrator	5200-20200	2800	
2	NARVEKAR SANKITA SANJAY	Regular	14/03/1997	14/03/1997	MCA	Administrator	5200-20200	2400	
3	SAWANT ANUPAMA ARUN	Regular	01/04/2003	01/04/2003	MBA	Administrator	5200-20200	2400	
4	ADHAV SANTOSH SADASHIV	Regular	01/07/2005	01/07/2005	MBA	Administrator	5200-20200	1900	
5	SORAP SHRIKANT ANANT	Regular	24/02/2010	24/02/2010	MBA	Administrator	5200-20200	1900	
6	YADAV VINOD CHANDRKANT	Regular	24/08/2010	24/08/2010	MCA	Administrator	5200-20200	2400	
7	KAMBLE NITIN VISHWAS	Regular	04/08/2011	04/08/2011	MCA	Administrator	5200-20200	1900	
8	DESAI APPAYA MARUTI	Regular	01/01/1985	01/01/1985	MCA	Administrator	5200-20200	1800	
9	KAMBLE UTTAM HINDURAO	Regular	29/07/1995	29/07/1995	MCA	Administrator	5200-20200	1600	
10	NADGAUDA SANJAY SADASHIV	Regular	01/03/2004	01/03/2004	MBA	Administrator	5200-20200	1900	
11	THAKUR AMIT RAJENDRA	Regular	14/09/2004	14/09/2004	MBA	Administrator	4440-7440	1300	
12	MANE SACHIN KERBA	Regular	31/08/2006	31/08/2006	MBA	Administrator	4440-7440	1600	
13	CEK SALARY NON TEACHING CEK SALARY NON TEACHING CEK SALARY NON TEACHING	Adhoc	01/04/2016	01/04/2016	MCA	Administrator			
14	APTE VISHAKHA SUDHIR	Regular	21/06/2011	21/06/2011	MCA	Teaching	37000-67000	10000	
15	KHADILKAR SUJAY MADHUKAR	Regular	16/08/2001	18/08/2001	MBA,MCA	Teaching	37000-67000	9000	
16	PANDIT SURYAKANT BABASAHEB	Regular	19/08/1996	19/08/1996	MBA	Teaching	37000-67000	9000	
17	MAKANDAR MUJIR UMAR	Regular	01/06/2006	01/06/2006	MBA	Teaching	15600-39100	7000	
18	SHINDE RANJANA PRASHANT	Regular	01/08/2009	01/08/2009	MBA	Teaching	15600-39100	6000	
19	KORE SHASHIKANT DUNDAPPA	Regular	01/07/2007	01/07/2007	MBA	Teaching	15600-39100	6000	
20	JADHAV PRAVIN SHAMRAO	Regular	01/07/2007	01/07/2007	MBA	Teaching	15600-39100	6000	
21	POL KIRAN ARUN	Regular	01/11/2012	01/11/2012	MBA	Teaching	15600-39100	6000	
22	MORE SEEMA DATTATRAY	Regular	01/11/2012	01/11/2012	MBA	Teaching	15600-39100	6000	
23	BHOSALE RANJEET HANMANTRAO	Adhoc	01/09/2010	01/09/2010	MBA	Teaching	15600-39100	6000	
24	PAWAR ROHIT ARVIND	Adhoc	15/01/2011	15/01/2011	MBA	Teaching	CONSOLIDATED		
25	GHATGE SHIVALI ASHISH	Adhoc	03/12/2011	03/12/2011	MBA	Teaching	CONSOLIDATED		
26	JOSHI REENA ASHWIN	Adhoc	03/07/2014	03/07/2014	MBA	Teaching	CONSOLIDATED		
27	CHAVAN GOURI DEERAJ	Adhoc	01/07/2014	01/07/2014	MBA	Teaching	CONSOLIDATED		
28	VAZE GAJANAN BHIMASHANKAR	Visiting	01/01/2016	01/01/2016	MBA	Teaching	CONSOLIDATED		
29	PATIL JAYWANT SAKHARAM	Visiting	01/01/2016	01/01/2016	MBA	Teaching	CONSOLIDATED		
30	PATIL SUNIL SURYAJI	Regular	01/08/2009	01/08/2009	MCA	Teaching	15600-39100	6000	
31	SHIRGAONKAR NITIN PRADIP	Regular	12.12.2012	12.12.2012	MCA	Teaching	15600-39100	6000	
32	KAGALE VINAYAK PRDIP	Adhoc	24/08/2010	24/08/2010	MCA	Teaching	CONSOLIDATED		
33	DESAI DILEEP BHAUSAHEB	Adhoc	10/05/2011	10/05/2011	MCA	Teaching	CONSOLIDATED		
34	CHOUGALE NAVNI PANDURANG	Adhoc	23/07/2013	23/07/2013	MCA	Teaching	CONSOLIDATED		
35	PATKAR MRUDULA KEDAR	Adhoc	01/07/2014	01/07/2014	MCA	Teaching	CONSOLIDATED		
36	KAMBLE PRATIKSHA PANDURANG	Adhoc	01/07/2007	01/07/2014	MCA	Teaching	CONSOLIDATED		
37	PATIL VINOD APPAJI	Adhoc	01/07/2014	01/07/2014	MCA	Teaching	CONSOLIDATED		

38	NAIK ANKITA JANARDAN	Adhoc	01/07/2014	01/07/2014	MCA	Teaching	CONSOLIDATED	
39	HUDLI NAZIMA SAJID	Adhoc	31.10.2009	31.10.2009	MCA	Teaching	CONSOLIDATED	
40	PATIL NAMDEO TUKARM	Regular	06.09.2011	09/09/2011	MBA,MCA	Teaching	15600-39100	6000
41	POOJA RUTURAJ PATIL	Adhoc	01.08.2016	01.08.2016	MCA	Teaching	CONSOLIDATED	
42	MAHAJAN DEEPAK DILIP	Adhoc	01.08.2016	01.08.2016	MCA	Teaching	CONSOLIDATED	
43	DINDE SHEETAL HARI	Adhoc	01.08.2016	01.08.2016	MCA	Teaching	CONSOLIDATED	
44	KAPASE DEEPAK MAHAVIR	Adhoc	01.08.2016	01.08.2016	MCA	Teaching	CONSOLIDATED	
45	CEK SALARY TEACHING CEK SALARY TEACHING CEK SALARY TEACHING	Adhoc	01/04/2016	01/04/2016	MCA	Teaching		

(c)	Student - Teacher Ratio (Total no. students & total no. of staff in the college)		
			<b>Ratio</b>
1	Regular approved staff		10:01
2	Regular + Contract + Adhoc		9:1
(d)	<b>Ratio of Non-Teaching - Teaching Staff -</b>		
			<b>Ratio</b>
			<b>As per Council Norms</b>
	Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff		01:2
			01:2.5

**VERIFICATION**

(The person signing the Verification clause must satisfy himself / herself about correctness of the information before affixing his / her signature)

I, \_\_\_\_\_ (full name in block letters), son / daughter of \_\_\_\_\_ solemnly declare that to the best of my knowledge, the information given in this proforma and statements accompanying is correct and complete. I further declare that I am submitting this proforma in my capacity as \_\_\_\_\_ and I am also authorised in terms of section 2(l) of the Act to submit the same and verify it.

Date

Place

**Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.**



FORM-C Central Library Facility		
<b>Total No of student in the institute</b>		285
<b>Reading hall capacity</b>		100
<b>Total carpet Area Sq.Mtr.</b>		268
a)	No. of Titles	7898
b)	No. of Books	16625
c)	No. of National Journals	37
d)	No. of International Journals	33
e)	Non-Teaching Journals	8
<b>Total Cost of</b>		
f)	a) Books	57.33 Lakhs
	b) Subscription for Journal	0.82 Lakhs
g)	Cost of Furniture	4.00 Lakhs
h)	Whether Xerox facility is available	Y
i)	Whether Internet facility is available	Y
	Band Width	20 MBPS
j)	No. of Computer available in the Library	PIII
		PIV
		PV
k)	Whether multimedia facility is available	Y
l)	Whether digitization of library is done	N
m)	Any other amenities provided to students in library.	Ref.& Periodical section, Reading Room, Book Bank, NPTEL Viewo lectures, E-books, Internet, etc.
Date		
Place		
<b>Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.</b>		

FORM-D Information of Central Computing Facilities in the Institute				
1	Whether the central computing facility is available		Y	
2	Number of PIII or equivalent and above PC available		210	
3	Whether legal licenses of System & Application Software available?		Y	
4	Number of System Software's available		9	
5	Number of Applications Software's available		30	
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		20	
7	Number of Scanners available		3	
8	Total cost of the printers and scanners		3	
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y	
10	Whether the Campus is Networked.		Y	
11	Whether the Laboratories are Networked through LAN		Y	
12	Whether is internet connection is available		Y	
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		LEASED LINE 20 mbps	
14	Specify Bandwidth available		20 MBPS	
15	Specify compression ratio		1:1	
16	Cost of Hardware in Computer Center	Rs. Lakhs	80.00	
17	Cost of Software in Computer Center	Rs. Lakhs	4.65	
18	Cost of Furniture in Computer Center	Rs. Lakhs	13.00	
19	Annual fee of the Internet Services in	Rs. Lakhs	2.50	
20	Staff in Computer Center		Number	
			Pay Scale	
	1. System Manager	N	0	5200-20200
	2. System Analyst	Y	1	5200-20200
	3. Computer Programmer	N	0	5200-20200
	4. Computer Operator	N	0	5200-20200
	5. Non - Teaching Staff	Y	1	5200-20200
6. Maintenance Staff	Y	1	5200-20200	
Date				
Place				
<b>Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.</b>				

<b>FORM-E</b>			
(A)	<b>Details of Teaching and Non Teaching staff for the Accounting Year 2016-17</b>		
Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	PEON/WIREMAN	1	1
2	ASSTSTANT LIBRARIAN	1	1
3	DIRECTOR	1	1
4	PROFESSOR	2	0
5	ASSISTANT PROFESSOR	18	27
6	DIRECTOR OF PHYSICAL EDUN	1	1
7	INCHARGE DIRECTOR	1	1
8	ASSOCIATE PROFESSOR	6	1
9	ACCOUNT OFFICER/O.S	1	0
10	SR.CLERK	2	2
11	JR.CLERK/A/C CLERK	2	2
12	CLERK CUM TYPIST	1	1
13	LAB ASSISTNAT	1	1
14	PEON/SWEEPER	1	1
15	PEON	3	3
Total		42	43
Date			
Place			
<b>Signature and Seal of person authorised in terms of section 2 (l) of the Act with Code No.</b>			
<b><u>FOR OFFICE USE ONLY</u></b>			
Received the fee approval proposal for academic year 2018-19			
Proposal for Academic Year 2018-19			
Accepted			
or			
Returned as <u>Deficient Proposal</u> . Deficiencies mentioned as per the Checklist			
Sr. No. _____			
Date: / /2017		Verified by (Name of the Clerk & its Signature)	
Signature of Section Officer FEES REGULATING AUTHORITY - 2018-19			